



Dear Graduand

The IMM Graduate School is looking forward to hosting you at the upcoming graduation ceremony:

Graduation ceremony:	Cape Town
Date:	Friday, March 28, 2025
Time:	The graduation ceremony formally commences at 13h00. Doors close 15 minutes before the start of the ceremony. Registration and collection of academic regalia starts at 10h00. Graduation photos will end at 12:00 and resume after the ceremony.
Venue:	CTICC 1 Lower Long Street Cape Town
Parking:	The venue is accessible by public transport. Parking is available on-site at the cost of the student/guests.

### **Dress Code**

Please note that Graduation Ceremonies will be formal, and all qualifying students will be permitted to participate on stage wearing the prescribed academic regalia of their newly conferred qualification. Kindly be reminded that academic regalia from previous qualifications will not be permitted.

### **Registration**

Please register at the registration desk upon arrival. The registration desk will be clearly marked and located near the entrance to the venue. You will receive a card with a pre-allocated seat number according to academic programme.

### **Academic Regalia**

Academic regalia must be collected after registration. Please use your name card to collect the regalia.

### **Proceedings**

- Please present the seat number card to an usher upon entering the graduation venue to be directed to your seat.
- The assembly will be requested to stand when the academic procession enters the venue. Please remain standing until the academic procession is seated.
- Graduands and guests will be formally welcomed, followed by a graduation address by a guest speaker.
- Ushers will guide Graduands to the stage. When prompted, Graduands will present their name card to the name reader at the podium.
- When called, Graduands will cross the stage individually and take part in the commencement ceremony. An official stage photographer will capture the moment.
- Graduands will return to their seats when exiting the stage. Doors to the venue will remain closed. Graduands and guests remain seated for the duration of the ceremony.
- Academic awards will be awarded toward the end of the ceremony.

Regards

The IMM Graduate School